

## EMPLOYEE WARNING

I \_\_\_\_\_ Owner/President of \_\_\_\_\_ addressed above.

I do hereby given a verbal and written warning for the employee, information as follow.

Name of employee:

Social Security Number:

The Warning reason for :

Date of this warning:

On the 3<sup>rd</sup> warning the said employee will be terminated.

Upon signing this Document employer and employee fully understand that on the 3<sup>rd</sup> verbal and written warning the said employee will be terminated.

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(Employer name)

Signature

Date

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(Employee name)

Signature

Date