

Phone: (818) 243-1977

Fax (213) 984-2653

email [nbsandco@aol.com](mailto:nbsandco@aol.com)

210 N Central Ave. #100

Glendale, Ca 91203

Web [www.8182431977.com](http://www.8182431977.com)

# BOOKKEEPING SAMPLE OF SERVICES

<p><b>PLAN A</b> <b>FULL NBS IN HOUSE</b></p>	<p><b>PLAN B</b> <b>REMOTELY OR IN PERSON</b></p>	<p><b>PLAN C</b> <b>REMOTELY</b></p>
<p>YOU PROVIDE US WITH BANK (S) USER NAME AND PASSWORD YOU PROVIDE US WITH PETTY CASH, C.C SUMMARY, ALL CHECK STUBS YOUR BANK STATEMENT SHOULD BE END OF THE MONTH AND ALL TRANSACTION IN SEQUENCE &amp; CHECK IMAGES</p>	<p>YOU WILL PURCHASE QUICK BOOKS SOFTWARE WE WILL TRAIN THE CLIENT WE WILL MONITOR ON SITE IN PERSON FOR QUARTERLY BASIS WE WILL ADJUST ALL ENTRIES</p>	<p>YOU WILL PURCHASE QUICK BOOKS SOFTWARE WE WILL REMOTELY MONTHLY QT. BASIS WE WILL ADJUST ALL ENTRIES YOU CAN WRITE YOUR CHECKS YOU CAN WRITE YOUR INVOICES WE WILL DO YOUR PAYROLL/BOOKKEEPING</p>
<p>WE WILL ENTER ALL INFORMATION AND PROVIDE YOU WITH P&amp;L, BALANCE SHEET, GL ON QUARTERLY BASIS FOR YOUR REVIEW WE CAN PROVIDE PAYROLL SERVICES THROUGH QUICKBOOKS SOFTWARE TO AVOID DOUBLE ENTRY CLIENT WILL BE BILLED ACCORDING THE SERVICES RENDERED FOR THE AMOUNT MUTUALLY AGREED UPON</p>	<p>WE WILL ENTER ALL INFORMATION AND PROVIDE YOU WITH P&amp;L, BALANCE SHEET, GL ON QUARTERLY BASIS FOR YOUR REVIEW WE CAN PROVIDE PAYROLL SERVICES THROUGH QUICKBOOKS SOFTWARE TO AVOID DOUBLE ENTRY CLIENT WILL BE BILLED ACCORDING THE SERVICES RENDERED FOR THE AMOUNT MUTUALLY AGREED UPON</p>	<p>WE WILL ENTER ALL INFORMATION AND PROVIDE YOU WITH P&amp;L, BALANCE SHEET, GL ON QUARTERLY BASIS FOR YOUR REVIEW WE CAN PROVIDE PAYROLL SERVICES THROUGH QUICKBOOKS SOFTWARE TO AVOID DOUBLE ENTRY CLIENT WILL BE BILLED ACCORDING THE SERVICES RENDERED FOR THE AMOUNT MUTUALLY AGREED UPON</p>