

Office Equipment Lease Agreement

This Equipment Lease ("Lease") is made effective as of _____ (Date),

by and between _____ ("Lessor") and
_____ ("Lessee"). The

agreement of the parties is as follows:

1. Equipment subject to Lease. Lessor shall lease the following Equipment ("Equipment")

2. Payment Terms. The Lessee shall make _____ monthly payments of \$ _____, and shall be due on the first day of each month.

3. Security Deposit. Lessee shall pay a security deposit \$ _____, at the time this Lease is signed. This deposit will be returned to the Lessee at the termination of this Lease, subject to the option of the Lessor applying it against Lease charges and damages.

4. Lease Term. This Lease shall begin on the above effective date and shall terminate on _____ (Date)

5. Location or locations of the Equipment. The equipment shall be located at _____ during the lease term, and shall not be removed from that location without the Lessor's prior written consent.

6. Operation and Care of Equipment. The equipment must be used and operated in a careful and appropriate manner.

7. Maintenance and Repair. Lessee shall maintain at the Lessee's cost, the equipment in good repair and operating condition, allowing for reasonable wear and tear.

8. Equipment Return at the end of the Lease. At the end of the Lease term, the Lessee shall be obligated to return the equipment to the Lessor at the Lessee's expense.

The parties herein have executed this Equipment Lease Agreement.

Lessor

Date

Lessee

Date